



Bob Holden  
Governor

**DIVISION OF WORKFORCE DEVELOPMENT**

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Director

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DWD ISSUANCE 02-02

Subject: Documentation of Unemployment Insurance (UI) Eligibility Status.

1. Purpose: To provide for a means of documenting UI eligibility as a part of the overall documentation of eligibility for Dislocated Worker services.
2. Substance: To be eligible for Dislocated Worker services under the Workforce Investment Act, an individual must (in part) be eligible for or have exhausted entitlement to unemployment compensation [Section 101 (9)(A)(ii)(1)]. As Missouri Career Centers no longer have access to the Department of Labor and Industrial Relations, Division of Employment Security's mainframe computer, they have lost the traditional means of documenting UI eligibility. A link is still maintained, however, with Missouri *WORKS!*. The Missouri *WORKS!* - Record will document UI eligibility. A red notation similar to this [UI (2,3)] will appear for UI eligible individuals. If the individual is also profiling eligible, the entry will look similar to this [UI (2,3) PROFILING]. The number behind the red UI is the number of work contacts needed per week. A "0" or "1" would indicate a trade union member or a person with a definite return to work date.
3. Action: Effective immediately, Workforce Investment Act intake personnel should use a copy of the Missouri *WORKS!* - Record to document eligibility for unemployment compensation and/or profiling. A copy of the record should be printed and placed in the participant's file.

4. Contact: If you should have any questions regarding this issuance, please contact Tom Reed, Field Services, at (573) 526-8240.

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Rick Beasley, Director

RB/TR/dp

Attachments

- c: DWD Admin Group  
DWD Central Office Managers  
Regional Managers  
WIB Chairs  
WIB Contacts